15 August 1978

MEMORANDUM FOR:

Chief, Logistics Services Division

Office of Logistics

FROM:

Deputy Legislative Counsel

SUBJECT:

Requirement for Special Courier

This Office has a requirement for a weekly report to the White House. This report must be at the White House each Friday before noon. Since it goes to the President, it is not possible, nor desirable, to send an LDX copy.

It is requested that a courier be assigned to take this report to the White House each Friday, arriving there before noon. For our part, we will do our utmost to see that the report is finished as early as possible on Friday morning and positively no later than 11:15 a.m.

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Deputy Legislative Counsel